CHURCH NAME

Registered Charity Number:

PCC Code of Conduct

After each APCM it is good practice for the new PCC to agree and sign the Code of Conduct. These 'ground rules' are useful in facilitating trust and accountability, and in establishing appropriate boundaries. The PCC meets to discuss and decide on matters of the business of the Church, and as such meetings are expected to be respectful, and conducted with grace and love.

(This list is not exhaustive and should be altered in agreement by the PCC each year.)

- Contributions to discussions are made through the chair (usually the Vicar or Lay Chair).
- Members are asked to arrive promptly, fully prepared to contribute to the meeting. If supporting papers are needed by the agenda, they should be sent to the Vicar prior to the meeting, and distributed to the Council in good time to allow for preparation.
- Allow all members to speak, listening carefully to one another. Respect each other's thinking.
- In matters of disagreement, focus on challenging the idea, not attacking the person. Constructive and robust discussions can create good results, however behaviour that tips into bullying (whether of clergy or laity) will lead to long term negative effects.
- Discussions at PCC are confidential. Decisions and minutes belong to the whole church, and those on the roll are to have access to minutes, except those the PCC regards as confidential.
- Majority votes are to be accepted as decisive and final.
- Each member is there to represent the views of church members, not just themselves.
- Keep comments on topic and avoid repetition. Respect each other's time.
- Collectively and individually, avoid undertaking activities which may place at risk the church's reputation.
- All members are expected to treat each other with respect, regardless of ethnicity, disability, gender, age, or sexual orientation.

Date:

We, the undersigned, agree to abide by the PCC Code of Conduct: