

## Academisation – Governors’ Checklist for Initiating the Process

Action	By Whom	Tick When Complete	Date
<b>Academisation Options - The Agreed Initial Process</b>			
<b>Research</b>			
The Governing Body minute the agreement to investigate Multi-Academy Trust Options for their Maintained School or Stand-Alone Trust (SAT).			
Before any contact with Multi- Academy Trusts, the Chair of Governors invites either Executive Diocesan Director of Education (EDDE) or Diocesan Director of Education to either a Full Governor Body Meeting or an Extraordinary Full Governors Meeting to discuss The Diocesan Academisation Strategy, the process of moving toward academisation and Multi-Academy Trust (MAT) Options. <a href="#">Hereford Diocesan Board of Education Flourishing Trusts Strategy.</a>			
The Full Governing Body have independently research the Multi-Academy Trust options outlined in the <a href="#">Diocesan Academisation Strategy.</a>			
<b>Due Diligence</b>			
The Chair of Governors has invited the CEOs of the relevant MATs to present to the Full Governing Body (FGB). The FGB must see agreed copies of the MATs: <ul style="list-style-type: none"> <li>• Scheme of Delegated Authority (SoDA)</li> <li>• Trust Offer (Services for academies within the Trust)</li> <li>• Growth Strategy.</li> </ul>			
The Full Governing Body have completed the additional due diligence on the shortlisted MATs prior to progressing any further: <ul style="list-style-type: none"> <li>• Investigate MAT finances and sustainability</li> <li>• Read recent Ofsted and SIAMS inspection reports and outcomes for schools currently in the MAT</li> <li>• Speak with a Trust Board Director, ideally the Chair</li> <li>• Speak with a sample of existing church school headteachers from within the MAT</li> <li>• Follow up conversations with the CEOs as appropriate.</li> </ul>			
The Chair of Governors is confident that all aspects of the <a href="#">‘Application for Conditional Consent to Convert to Multi Academy’</a> have been researched, can be clearly articulated and are agreed by the FGB.			

The FGB have made a local decision on their chosen MAT and have formally recorded the vote and choice in GB minutes.			
The Chair of Governors proceeds to follow the process outlined in the <a href="#">'Academisation Governors' Checklist'</a> .			