Parish Role: Bell Ringer

The Church takes the safety of everyone within the church very seriously and expects that everyone will work within the Church safeguarding policy. In particular, the Church expects anyone who becomes aware of a safeguarding risk or of actual abuse, to immediately raise this with your Parish Safeguarding Officer or the Diocesan Safeguarding Adviser (DSA) or Assistant DSA.

Those who work with children, young people and/or adults who are vulnerable should have a commitment to:

* Treat individuals with respect
* Recognise and respect their abilities and potential for development
* Working in ways that meet and develop the personal, spiritual, social and pastoral needs
* Promote their rights to make their own decisions and choices, unless it is unsafe
* Ensure their welfare and safety
* The promotion of social justice, social responsibility and respect for others
* Confidentiality, never passing on personal information, except to the person you are responsible to, unless there are safeguarding issues of concern which **must always** be reported to the person named above or to the Police or Social Services in an emergency.

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| **Role** | Bell Ringer |
| **Responsible to** | Incumbent |
| **Key Responsibilities of the Role (tasks to be undertaken)** |
| CONSIDER IF THE WORKER IS SUPERVISED IN THEIR WORK OR UNSUPERVISED (SUPERVISES OTHERS)

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| As a volunteer: |
| * To ring the church bells as part of a team, prior to acts of worship and other appropriate occasions such as weekly practice sessions, weddings and other community occasions which may be enhanced by the ringing of the bells.
* To practice associated performance skills for the above, following the guidance and advice of the tower supervisor or person deputising.
* To maintain collectively a safe, orderly and tidy environment within the ringing chamber, helping to ensure that routines are followed, tying up of bell ropes when not in use, checking that heating / lights are turned off at end of any session and that the chiming rope in the church is re-connected.
* To support the tower supervisor in the training of new recruits by offering appropriate guidance and advice in matters related to bell ringing and supervision of children in the group.
* To support the tower supervisor in ensuring the safety of children and vulnerable adults within the tower by monitoring and checking behaviour, reinforcing general safety advice.
* In the absence of the tower supervisor or person deputised to do so, to take a register of persons all present in the tower on any occasion.
* To access regular training opportunities to keep you informed of developments in your role.

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| **Any arrangements for induction, training & support**  |
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| For example:

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| * Safeguarding training every three years
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| * Meet with co-workers when required
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| **Any practical arrangements relevant to the role** *(e.g. process for paying expenses, times role should be carried out, provision of equipment)*  |

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| CONSIDER FREQUENCY OF WORKING, SECURITY, PERSONAL SAFETY, HANDLING MONEY For example:

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| Give receipts for resources to Youth Club Leader  |
| On a rota by negotiation |
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| **Role to be reviewed** *(insert date)* |

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| **The role is eligible for a criminal record (DBS) check which is renewable every three years** *(insert yes / no)* | Yes |
| **Level of criminal record (DBS) check which is required for this role** |  Enhanced  |
| **Date DBS completed (not to start role until check complete)** | Insert date |